

Stallholder Application Form
Huge Day Out
Sunday October 13 2019



Email address			
Stall or Business Name			
Website			
Applicant's first Name			
Applicant's Last Name			
Phone Number			
Description of Goods or Services			
Stall Size check box	Premium Corner 3x4 \$120		Premium Corner 6x4 \$200
	Queen Street 3x4 \$100		Queen Street 6x4 \$170
	Baxter Street 3x4 \$100		Baxter Street 6x4 \$170
	Community Group 3x4 \$40		Community Group 6x4 \$80
	Food Vendor 6X4 \$185 (licence essential and attached)		Food Vendor Wharf St 3X4 \$120 (licence essential and attached)
	Food Vendor Baxter Street 3X4 \$110 (licence essential and attached)		Food Vendor Licence Number
Extras check box	Favourite Site +\$10 (specify)		
	Powered Site \$POA		
	All Day Carparking at Paper Plus Car/Ute/Van \$20		
	All Day Trailer parking at Paper Plus \$20		
What equipment will you be bringing?	Truck (dimensions and any restrictions for siting eg opens from left side etc)		
	Trailer (dimensions)		
	Marquee (dimensions)		
	Generator (must be silenced)		
	Other (describe		

Stallholder Terms and Conditions

All festival stallholders must agree and adhere to the Stallholder Terms and Conditions listed below:

1. A completed application (including certificates for Food Vendors) must be submitted before we will accept your stall booking. Your site is not reserved until we have approved your application and received the correct payment. We will not accept applications from any commercial business claiming to be a community group.
2. Preference is given to local community groups, artisan food producers and businesses with an emphasis on handmade and home-grown. Applications from sellers of mass-produced and parallel imported groups are likely to be declined.
3. A bare site is provided. You must bring your own tables, displays and overhead shelters and arrange for your own power and water if needed. You are totally responsible for your own goods and property.
4. A festival site is 3 metres wide by 4 metres deep. A double site is 6 metres wide by 4 metres deep. Your stall must remain within this area. If you require more space, please reserve an additional site.
5. All vehicles must be off the street or within your stall area by 8.30 am. No vehicles may re-enter or leave the street before 3.00 pm.
6. The Kowhai Festival committee is not responsible for any damage, loss or injury sustained.
7. **Payment:** Payment to be deposited into the Festival bank account 12 3095 0219534 00 within 10 business days of receiving notification of stall application approval. **Please include your business name and site number as reference.**
8. **Refunds & Cancellation:** The Huge Day Out will operate rain or shine, as long as it is safe to do so. No refund is offered if the event is unable to run due to weather, an act of god or an otherwise unforeseen situation.

If the stallholder cancels before 15th September a \$15 administration fee will be retained with the remainder returned to the stallholders. Cancellations after that date will result in forfeiture of stall fee.

Agreement

- I have read and accept the Terms & Conditions above
- I agree that my vehicle will leave the festival area by 8.30am and not return until after 3pm
- I understand that no water is provided on site
- I have uploaded/sent valid and current copies of the relevant food safety certificate.
- I have made payment by Direct Credit including my full name in the particulars

Signature

Date

POST COMPLETED FORM, PAYMENT AND CERTIFICATES TO

KOWHAI FESTIVAL, c/- 1 BAXTER STREET, WARKWORTH 0910